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### Leading a Satellite Flourish group is really easy! Here's what to do....

- 1) **WHO:** You! Register for the current study. You can find registration forms online on our website under the Bible study tab at [www.FlourishThroughTheWord.com](http://www.FlourishThroughTheWord.com) Registration for a satellite group is free! Share the registration information with the women in your group, and ask them to register too! By registering, the women will receive the weekly emails from Marjie. Also encourage the women in your study who are on Facebook, to “like” our *Flourish Through The Word Ministries* Facebook page.
- 2) **WHAT:** Order books! Study books can be ordered one of three ways – you’ll want to let our Flourish Admin, Kristi, know which of the below options your group uses. You can email her at [Admin@FlourishThroughTheWord.com](mailto:Admin@FlourishThroughTheWord.com) . Here are the three options:
  - a. The leader orders and pays for study books, and each woman reimburses the leader for her book. If this option is used by your group, the study books will be delivered to the leader right before the first session.
  - b. Each woman’s registration serves as a book order, and Flourish will send her an invoice via PayPal. If her invoice has been paid within a week before the first session (use the date the study starts in Bothell), Flourish will send her book to the leader’s house so that it’s there by your first meeting.
  - c. Our Bible study books are on Amazon and each woman can order her own study book. Search Amazon for **Marjie Schaefer** (and add the name of the study book after her name).
- 3) **WHEN:** Determine which day and what time your group will meet each week. Plan to start at least one day after the Flourish group in Bothell meets. We love knowing when your group will meet too (just in case of any technical difficulties) so if you’d send our admin an email to let her know that, we’d appreciate it. Here’s her email address: [Admin@FlourishThroughTheWord.com](mailto:Admin@FlourishThroughTheWord.com) Please also let her know the name of your group, who the leader is, and whether the leader would like to be added to the emails Marjie sends to the Flourish Leadership team.\*
- 4) **WHERE:** Pick a place to meet and let your ladies know where this will be. You’ll want to have a screen of some sort that can be connected to the internet in order to watch the weekly teaching sessions together. You’ll find the teaching sessions and links to the listening guides (which you can print out) online on the same Bible study page where you registered. Each week after the onsite Flourish groups meet, a new video and listening guide will be added.

That’s all there is to it! It’s that easy!

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\*We sometimes get questions about the handouts that we give away at Flourish in Bothell. In addition to paying for their books, the onsite Flourish groups pay a materials fee that helps to offset the operational costs of Bible study, as well as covering costs for any handouts.

If you are doing the same study that the onsite Flourish groups are doing, and if these handouts are something you'd like your group to receive, when you send your email in Step #3 above, please let our admin know this, and also tell her how many women are in your group. This helps ensure we order enough to be able to send you some too. To cover our costs, we ask for \$1 per item (typically), plus an additional \$5 shipping and handling fee.

Need help? If you have questions about anything here, please reach out to our admin, Kristi, at [Admin@FlourishThroughTheWord.com](mailto:Admin@FlourishThroughTheWord.com)